

**SECRET**

DD/S 64-5814

*Records Center-5*  
*\*-Security 5*  
*(Personnel)*

DD / S R E C - S T R Y

FILE *Security 5*

12 November 1964

TCO/CIA

Chief, Records Administration Staff, DD/S

Billet Request

1. It is requested that  T-KH Billets be assigned to the CIA Archives and Records Center. These billets are necessary for the handling and retrieving T-KH documents the various Agency officials need to store there as a part of their overall Records Management Program.

2. The Archives and Records Center personnel will be required to have access to these documents and their content to adequately carry out their responsibility.

3. These billets would be numbered as:

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Approved

*Exo-*

Approved

Concur /

Distribution:

Orig - TCO/CIA

1 - DD/S Subject

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CC: Copy mailed to  (12/7/64)

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**SECRET**

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GROUP 1  
 Excluded from automatic  
 downgrading and  
 declassification

25X1

Approved For Release 2005/11/21 : CIA-RDP70-00211R000500200069-8

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